



# Bylaws

Of

Glaziers, Glassworkers, Architectural  
Metal workers & Allied Trades,

Local Union 2001

AFFILIATED WITH DISTRICT COUNCIL 16

Effective July 1, 2021

# **BYLAWS**

## **LOCAL UNION 2001**

### **The Glaziers, Glassworkers, Architectural Metal Workers & Allied Trades Union**

#### **Article I. BYLAWS**

**Section 1.01** These Bylaws are subordinate to the provisions of the International Constitution of the International Union of Painters and Allied Trades (hereinafter called the “International Union”) and the Bylaws of District Council 16. In the case of conflict between these Bylaws and the provisions of the International Constitution, the latter shall govern. In the case of conflict between these Bylaws and the District Council Bylaws, the latter shall govern.

#### **Article II. NAME**

**Section 2.01** This organization, a subordinate body of the International Union and an affiliated Local Union of District Council 16, shall be known as The Glaziers, Glassworkers, Glass Workers, Architectural Metal Workers & Allied Trades Union, Local 2001.

#### **Article III. JURISDICTION**

**Section 3.01** The territorial jurisdiction of this Local Union shall be as set forth in its Charter and as determined by the General Executive Board from time to time under Section 70 of the International Constitution, provided that the Local Union shall be guided within its jurisdiction by the directives of the District Council.

**Section 3.02** Trade Jurisdiction: As per Section 6(d) in the International Constitution

#### **Article IV. OBJECTS**

**Section 4.01** The objects of this Local Union shall be as set forth in the Preamble, and Sections 2 and 165 of the International Constitution.

#### **Article V. ELIGIBILITY FOR MEMBERSHIP**

**Section 5.01** Eligibility for membership in this Local Union shall be as set forth in the International Constitution and in policies adopted by the General Executive Board.

## **Article VI. OFFICERS**

**Section 6.01** Eligibility to hold office shall be as set forth in Sections 92(b) and 210 of the International Constitution.

**Section 6.02** Officers of this Local Union shall be as set forth in Section 185 of the International Constitution, and their duties shall be as set forth in the following sections of the International Constitution:

- (a) President: The duties of the President shall be as set forth in Sections 189-192.
- (b) Vice President: The duties of the Vice President shall be as set forth in Section 194.
- (c) Recording Secretary: The duties of the Recording Secretary shall be as set forth in Sections 195-197.
- (d) Financial Secretary: The duties of the Financial Secretary shall be as set forth in Sections 156(d), 198-202 and 211(d).
- (e) Treasurer: The duties of the Treasurer shall be as set forth in Section 203.
- (f) Trustees: The duties of the Trustees shall be as set forth in Sections 204-207.
- (g) Warden: The duties of the Warden shall be set forth in Section 208.
- (h) V.A.C Coordinator. An appointed members or members, who shall serve to promote and coordinate in the Voluntary Activist Committee of District Council 16.

**Section 6.03** When the District Council adopts the centralized Local Union dues, records and reporting plan outlined in Section 55 of the International Constitution, the following modifications will be in effect for dues collection, records, and reporting; and the Local Union officers' duties will be modified as outlined below.

- (a) Under the Dues Collection and Membership Reporting Plan adopted by Local Union 2001 pursuant to Article XVI of the District Council 16 Bylaws, the Business Manager/Secretary-Treasurer of District Council 16 performs many of the functions of the Financial Secretary and Treasurer of Local Union 2001. Therefore, the duties of the Financial Secretary and the Treasurer of Local Union 2001 shall be as set forth in this Article.
- (b) Where the Financial Secretary receives dues payments from members (such as at Local Union meetings), he or she shall:
  - (i) Transmit such payments to the Business Manager/Secretary-Treasurer of District Council 16 within five (5) days,
  - (ii) Provide the member with a temporary receipt, a copy of which shall be transmitted to the Business Manager/Secretary-Treasurer with the payment and a copy of which shall be retained by the Financial Secretary. Such temporary receipt shall indicate only the amount of funds received and shall not indicate the member's standing or through which calendar month dues are paid.
- (c) The Financial Secretary shall retain copies of all reports and information received on a monthly basis from the Business Manager/Secretary-Treasurer of the District Council. At each membership meeting, the Financial Secretary shall deliver a report to the membership,

which shall include the following information:

- (i) The gross receipts of the Local Union in the prior month,
  - (ii) The net receipts of the Local Union, along with the amounts of all per capita deductions made by the Business Manager/Secretary-Treasurer of District Council 16 and any other deductions,
  - (iii) The overall membership of the Local Union, with the gain or loss in membership in the prior month noted,
  - (iv) The number and names of members on application and those initiated,
  - (v) The number and names of members suspended and reinstated, and
  - (vi) The names and number of clearance cards deposited and issued.
- (d) The Treasurer shall retain copies of all reports and information received on a monthly basis from the Business Manager/Secretary-Treasurer of District Council 16. At each membership meeting, the Treasurer shall deliver a report to the membership, which report shall include the following information:
- (i) List all deposits made to the Local Union account, if any,
  - (ii) A copy of the Local Union cash disbursements journal, if applicable,
  - (iii) A list of all payments from the District Council made on behalf of the Local Union, from the funds collected by the District Council for the Local Union.
- (e) Notwithstanding anything to the contrary in this Article, the Financial Secretary, the Treasurer and all other Local Union officers shall comply with all provisions of the Plan, as amended from time to time by the General Secretary-Treasurer.
- (f) The Financial Secretary shall perform the Financial Secretary duties outline in Section 156(d) and 211(d) of the General Constitution from information provided the Financial Secretary by the Business Manager/Secretary-Treasurer of the District Council.
- (g) The Local Union shall use the IUPAT Integrated Membership Systems (IMSe) computer systems or other system approved by the General Secretary-Treasurer for dues collection, member records, and member activity.

## **Article VII. DELEGATES**

**Section 7.01** All delegates (other than delegates to the General Convention and those serving as delegates to central bodies, which are appointed by BM/STs) shall be elected at the June elections in accordance with Article XI of these Bylaws.

**Section 7.02** Members of Local 2001 who become Business Representatives, or organizers of District Council 16, shall be an automatic delegate to District Council 16, all Conferences, Conventions (except the IUPAT General Convention), state and local Central Labor Councils, and Building and Construction Trade Councils.

## **Article VIII. EXECUTIVE BOARD**

**Section 8.01** The Executive Board of this Local Union shall be as set forth in Section 185(c) of the International Constitution, and shall be composed of the President, Vice President,



Recording Secretary, Financial Secretary, Treasurer, three (3) Trustees, and Warden.

**Section 8.02** Duties of the Executive Board:

- (a) To enforce the laws of the Local Union between meetings.
- (b) To handle all matters delegated to the Executive Board by the members voting at regular or special called meetings.
- (c) To review all requests for donations, investigate the same and submit its findings and recommendations for membership action.
- (d) The Executive Board shall be vested with the authority of recommendation only, unless otherwise specifically authorized by the Local Union membership voting at a regular or special called meeting. However, in the period between meetings the Executive Board shall be authorized to act for the Local Union in cases of emergency, subject to review at the next regular meeting.
- (e) To serve as the Strike Committee of the Local Union

**Article IX. COMPENSATION OF OFFICERS DELEGATES AND COMMITTEE MEMBERS**

**Section 9.01** Officers:

- (a) President: \$238.00 pay per month.
- (b) Vice President: \$138.00 pay per month.
- (c) Recording Secretary: \$238.00 pay per month.
- (d) Financial Secretary: \$238.00 pay per month.
- (e) Treasurer: \$238.00 pay per month.
- (f) Trustees: \$138.00 pay per month.
  - (i) Trustees are not to receive any compensation until they have fulfilled their duties as outlined in Section 6.02(f).
- (g) Warden: \$138.00 pay per month.
- (h) VAC Coordinator(s): Will be compensated \$25.00 per Union meeting attended. This compensation is contingent upon the reports of V.A.C. actions in the monthly General membership meeting.
- (i) If an officer is a full-time employee of District Council 16, they shall not receive any compensation for performing the duties of a Local Union officer. If an officer fails to attend a regularly scheduled or special called meeting (either Executive Board or Local Union), they will forfeit any compensation for that month. Additionally, any officer asked to fulfill the role of another officer who receives higher compensation (i.e. Vice President filling in for the President or the Treasurer filling in for the Financial Secretary) will receive the higher of the two compensation rates.

**Section 9.02** Delegates:

- (a) To District Council: Shall receive \$50.00 per delegate meeting attended. If required to

travel, there shall be a daily per diem expense of \$100 plus any lost wages (straight time) and reimbursement of reasonable travel expenses. This compensation is not applicable for full-time salaried Business Representatives or employees of the District Council 16.

- (b) To Conventions, Conferences, etc.: Delegates elected and/or appointed by this Local Union to attend conventions, conferences, etc., shall in addition to wages lost (straight time), receive the actual cost of reasonable travel, reasonable hotel room, and the amount of \$100.00 per day expense money. Under extenuating circumstances, additional daily expense may be granted by the District Council. This compensation is not applicable for full-time salaried Business Representatives or employees of District Council 16.
- (c) To Central Bodies and Building Trade Councils: \$25.00 per meeting attended. Compensation is contingent on report to the body of meeting attended. If required to travel, there shall be a daily per diem expense of \$100.00 plus any lost wages (straight time), and reimbursement of reasonable travel expenses. This compensation is not applicable for full-time salaried Business Representatives or employees of District Council 16.

**Section 9.03** Committee Members: Compensation for Committee members shall be set by the Executive Board prior to the appointment of such committees. This compensation is not applicable for full-time salaried Business Representatives or employees of District Council 16.

## **Article X. BONDS**

**Section 10.01** Officers of Local Unions shall be bonded in accordance with Sections 60(b) and (c) of the International Constitution and as required by law.

## **Article XI. ELECTIONS**

**Section 11.01** Elections shall be held under the procedures and provisions as set forth in Sections 209-212 of the International Constitution.

**Section 11.02** The election of Local Union Officers and delegates to District Councils shall be held at the last meeting in June, and nominations for the same shall be held at the last meeting in May, as per Section 209(a) of the International Constitution. Delegates to the District Council shall be elected to a four (4) year term. Local Union officers shall be elected to a three (3) year term.

**Section 11.03** Delegates to the General Conventions of the International shall be elected as set forth in Section 29 of the International Constitution.

## **Article XII. VACANCIES**

**Section 12.01** Vacancies occurring among the officers shall be filled in accordance with Sections 215 and 216 of the International Constitution.

## **Article XIII. DUES, FEES, AND ASSESSMENTS**

**Section 13.01** Dues:

- (a) Dues shall be as follows:
- (i) All Regular and Apprentice Members shall pay dues of \$38.00 per month if eligible for the International Union's Death Benefit, and \$36.00 per month if not eligible for the International Union's Death Benefit. All Industrial Members shall pay dues of \$28.00 per month if eligible for the International Union's Death Benefit, and \$26.00 if not eligible for the International Union's Death Benefit. Contractor Members shall pay dues of \$68.00 per month if eligible for the International Union's Death Benefit, and \$64.00 per month if not eligible for the International Union's Death Benefit.
  - (ii) Life Membership fees shall be in accordance with Section 99 of the International Constitution.
  - (iii) Dues shall increase by the amount of any increase in the per capita and Death Benefit payment due to the International Union; such amount shall be rounded up to the nearest dollar, and such increase shall be effective the date the increase in the payments due to the International Union becomes effective, provided that, the Executive Board may waive this automatic increase, in whole or part, in any year it determines the increase is not needed.
  - (iv) Quarterly dues payments are due on or before the 20th day of the first month of the quarter.
  - (v) Starting June 2021, Per Capita Dues payments will be administered through the Member Portal on "pay my dues" at [www.dc16.iupat.org](http://www.dc16.iupat.org). Payments via check/money order may be mailed to the District Council office at 2705 Constitution Drive, Livermore, CA 94551, or authorization of funds through your crafts vacation/holiday fund.
- (b) The dues payment required by sub-section (a) includes the Death Benefit payment called for by Sections 17(b) and 19 of the International Constitution and the Rules and Regulations of the International Union's Death Benefit Fund. Accordingly, members not covered by the Death Benefit Fund pursuant to the foregoing provisions (example: members who are 60 years of age or over when initiated; or Life Members working at the trade who elected non-participation) will be required to pay the dues specified in sub-section (a) less the current Death Benefit payment.
- (c) Quarterly working cards shall be obtained in accordance with Section 120 of the International Constitution. All members must secure their current Quarterly Working Card (and/or electronic dues card) by the 20th of the first (1st) month of the current quarter. Any member failing to secure a current working card and or electronic dues card, shall be subject to removal from the job. It shall be the duty of each member to keep their Working Card in their possession and determine that each payment to the Local Union is correct. A member's last dues receipt/Working Card shall be deemed sufficient notice of arrears, and no further notice shall be required.
- (d) Administrative Processing Fees: There shall be no initiation fees for membership in this Local Union. New members/candidates and apprentices shall be charged an Administrative Processing Fee in accordance with the provisions set forth in Sections 93 and 94 of the International Constitution.

**Section 13.02** Clearance Cards: Clearance Card fees and rules shall be as set forth in Sections 234-246 of the International Constitution.

**Section 13.03** Assessments: Assessments can only be levied in accordance with Section 93 of the International Constitution.

- (a) The Local 2001 Member Benefit and Local Union Defense Fund is established to aid members who may be locked out or on strike, who are in distress, who support the Union through picketing, bannering or some other organizing activity, or to provide its members with union apparel, insignia or plaques of commemoration and any other defense of the Union on behalf of its members. The Fund shall be governed by the following rules:
  - (i) Every working member paying Local 2001 Member Benefit Fund dues check off shall become eligible for benefits from the fund. Members must be in good standing and in accordance with these Bylaws to be eligible for benefits from the fund.
  - (ii) \$0.10 of the Taxable Net Wage of a Journeyman shall be allocated for the purpose of funding the Local 2001 Member Benefit and Local Union Defense Fund.
  - (iii) In order to establish this fund and ensure its financial stability no moneys shall be paid until the fund reaches a balance of \$10,000.00.
  - (iv) A member who, by sickness or accident, is unable to work at the trade may apply to the Executive Board for temporary assistance to be known as sick dues.
    - a. Qualifications for such dues shall be set as follows. A Member must:
      - i. Present a statement signed by a certified medical doctor and the length of time he or she may be disabled.
      - ii. Have dues paid through the current month.
      - iii. Have been a member of Local Union 2001 no less than one (1) year immediately prior to request.
      - iv. Present a record (number of hours) of their past six (6) months employment.
    - b. The Executive Board may request additional information needed to ensure that the member requesting said sick dues is unable to work.
    - c. The Executive Board may request updated information as to the member's qualification for sick dues at any time during illness.
    - d. The Local Union will pay an amount equal to the current dues. No other assessment will be included.
    - e. Sick dues shall be paid on a month-to-month basis and will be limited to a period of no longer than six (6) months for any one member.
    - f. Under extenuating circumstances, the Executive Board may extend sick dues beyond six (6) months, not to exceed one (1) year. Beyond one (1) year must be approved by majority vote of the members present at a union meeting.
  - (v) The eligibility of all claims shall be determined by the Executive Board.

- (vi) The Financial Secretary will give a financial and activity status report of this fund during his/her financial report to the membership at the regular union meetings each month.
- (vii) Defense of the Union is defined as related expenses for pickets, including but not limited to mileage, attorney fees, supplies including promotional items/events, donations and other necessary payments on behalf of the defense/promotion of the Union and its membership.
- (viii) Meals for the Local 2001 Executive Board and Regular Union Meetings will be paid for from this fund.
- (ix) Any fine or assessment on a member shall be placed into this Fund.
- (x) All holiday parties, summer picnics, or any other approved membership events will be paid for through this fund.
- (xi) A member who contributed to this fund shall not be deemed to have any vested interest in the benefits payable under this fund. A member shall only be entitled to benefits per the eligibility rules and only to the extent there are assets in this fund to pay benefits.
- (xii) Any member who pays dues by check/credit card and the check/credit card is returned to the Union by the bank (for any reason) shall pay a handling fee of \$25.00 and thereafter, that member must pay local union dues by cashier's check or money order.

**Section 13.04 Funds:**

- (a) International Union Death Benefit Fund. The International Union's Death Benefit Fund is governed by Sections 283-285 of the International Constitution, and the rules and regulations of the fund. Members should refer to the pamphlet "Rules and Regulations covering the Death Benefit Fund and the former Death and Disability Fund."
- (b) All monies due the International Union for per capita tax, Administrative Processing Fees or application fees, Death Benefit Fund payments, reinstatements, clearance card fees, life membership fees, and supplies shall be forwarded to the General Secretary-Treasurer immediately after the close of the month, along with required reports. Remittances must be made by express or post office money order, check or bank draft payable to the IUPAT.
- (c) Should a majority of the Trustees doubt the accuracy of any bill from the General Secretary-Treasurer, the Local Union shall pay the same under protest, and such protest shall be the first business taken up by the General Executive Board at their next meeting.
- (d) Each month the Local Union shall hold in its treasury, as a standing appropriation to be forwarded to the General Secretary-Treasurer, a sum equivalent to its monthly per capita tax, Death Benefit Fund obligations, IUPAT Local Union and District Council Pension Fund payments and all other payments that must be made to the International Union as required by Section 177 of the International Constitution. Such required payments shall be made prior to allowing other expenditures.
- (e) The funds and property of a Local Union may only be used for such purposes as are specified in the International Constitution, the District Council Bylaws, these Bylaws, and

as approved by a majority of the Local Union members present at a meeting at which the question is presented. Recurring and fixed expenses may be authorized by a single vote of the membership. Local Union's shall not make any non-per capita tax expenditures in excess of \$5,000.00 without prior written approval of the District Council Business Manager/Secretary-Treasurer.

- (f) On no consideration shall money from the Local Union Treasury be loaned or donated to members (strike, lockout and regularly established sick benefits excepted), provided that the Local Union may levy an assessment upon the membership to provide funds to relieve distress among members totally disabled from earning a living on account of injuries or sickness incurred while working at the trade. Before any such assessment is levied:
  - (i) All members shall be notified by mail that the proposed assessment will be considered at the next meeting and,
  - (ii) The majority of members present and voting must approve the assessment in a secret ballot vote.
- (g) Life Insurance Fund
  - (i) All Members can elect life insurance coverage in the amount of the current benefit as per the Guardian Life Policy #G 404481. This insurance is paid by the Local Union with funds collected from Members on an annual basis.
  - (ii) Each year a communication will be sent out to all members informing them of the open enrollment period for the Local Union's Death Benefit. The communication will also request payment if the member elects to participate in the Local Union's Death Benefit.
  - (iii) Payment must be submitted to the Local 2001 office in the form of a check or money order.
  - (iv) To be eligible for this benefit, members must pay the full year of premiums by the date specified in the communication referred to in 13.04(g)(ii). If the member does not pay the premium by the date specified, the member will not have coverage for that calendar year and would have to wait until the next open enrollment period. New members or rejoining members shall be given the opportunity to pay a prorated rate when joining.
  - (v) In the event the member goes dropped he/she may request to be refunded the remaining premium amount for that calendar year.
  - (vi) Death benefits and exclusions shall be as provided for in the policy, available to each member upon request.
  - (vii) Accidental death and dismemberment insurance (24-hour coverage). In addition to life insurance, benefits for accidental death and for loss of one or more eyes, hands or feet.
  - (viii) The Financial Secretary will give a financial and activity status report of this fund during his/her financial report to the membership at the regular union meetings each month.
  - (ix) If participation in the program be deemed unfeasible by the Local 2001 Life Insurance Fund Committee, the Committee shall have the ability to recommend to the general membership that the program be dissolved. Termination of the program

shall be voted on by the membership at a special call meeting. If the membership terminates the life insurance program, there shall be a payout to members who have contributed. The payment will come from the member benefit fund and follow the schedule below:

- a. 12 months to 5 years: \$500.00
- b. 5 years to 10 years: \$1,000.00
- c. 10 years to 15 years: \$1500.00
- d. 15 years to 20 years: \$2,000.00
- e. 20 years to 25 years: \$2,500.00
- f. 25 and over: \$3,000.00
- g. The amount of years will be calculated through the International Union of Painters and Allied Trades. The payment will go to the deceased member's beneficiary that is listed on the beneficiary card on file at the Local Union.

#### **Article XIV. MEETINGS**

**Section 14.01** Regular Meetings: The regular meetings of this Local Union shall be held on a monthly basis on the third (3<sup>rd</sup>) Tuesday at the Glaziers Local 2001 Union Hall. Meetings will be called to order promptly at 6:00 P.M. The Executive Board may change the date, time, or place of a regular meeting with 15 days' notice to all members.

**Section 14.02** Special Meetings: Special meetings of this Local Union may be called by the President as he or she deems necessary. Special meetings shall also be called as required by Section 191 of the International Constitution.

**Section 14.03** Quorum: A quorum for a membership meeting shall consist of seven (7) members, provided that five (5) members shall constitute a quorum if the Local Union's membership is fewer than 25 members.

**Section 14.04** Members' Rights: Members in attendance at meetings shall have the right to express their views, arguments or opinions upon any business properly presented before the meeting, subject to these Bylaws and the rules and regulations adopted by the Local Union pertaining to the conduct of meetings, but no member in exercising such rights shall evade or avoid his or her responsibility to the organization as an institution or engage in or advocate any conduct that would interfere in the Local Union's performance of its legal or contractual obligations, or conduct him or herself in an unruly, or boisterous manner.

**Section 14.05** Recording Devices: No member shall be permitted to use recording devices during any portion of any meeting in the Local Union.

**Section 14.06** The Business Representative for Local 2001 shall be an at large guest at all Executive Board meetings.

**Section 14.07** To address states of emergency(s) there may be times for the need of remote/virtual meetings to conduct essential business. Modes of said meetings must be approved by the BM/ST.



## **Article XV. COMMITTEES**

**Section 15.01** There shall be a standing Bylaws Committee whose duties and functions shall be as set forth in Section 169(b) of the International Constitution.

**Section 15.02** The Local 2001 Member Benefit and Local Union Defense Fund Committee: The Local 2001 Member Benefit and Local Union Defense Fund Committee shall be appointed by the presiding officer of Local Union 2001 and the duties of the Member Benefit and Local Union Defense Fund Committee shall be as described in Article XIII Section 13.03(a) of these Bylaws.

**Section 15.03** The Local 2001 Life Insurance Fund Committee: The Local 2001 Life Insurance Committee shall be appointed by the presiding officer of Local Union 2001 and the duties shall be described in Article XIII Section 13.04(g) of these Bylaws.

**Section 15.04** The Local 2001 Strike Committee: The Local 2001 Strike Committee shall be outlined in 8.02(e) of these Bylaws.

## **Article XVI. CONTRACTORS**

**Section 16.01** An employer is one who, in relation to any corporation, company, partnership, firm or other business entity, is a substantial owner, partner, officer, director, incorporator, managerial employee, supervisor (as defined by the National Labor Relations Act or Provincial law) or in a permanent, policy-making position.

**Section 16.02** Eligibility

- (a) Employers shall be eligible for membership, but they must comply with the trade rules and working conditions of the locality in which the work is performed, must, insofar as is consistent with applicable federal and state, provincial and/or territorial laws, hire only members of this International Union, and must pay themselves and all their employees the wages and benefits established by the applicable area collective bargaining agreement.
- (b) No employer shall be eligible or permitted to hold office, serve on an executive board, act as delegate, vote on any question pertaining to hours, wages, benefits or conditions of employment, vote at elections of officers, delegates, or attend meetings at which contract proposals are discussed or voted on or at which the nomination or election is held for any elected position.

## **Article XVII. MEMBERSHIP**

**Section 17.01** An applicant is considered a member when the applicant meets all the requirements as set forth in the International Constitution.

**Section 17.02** A member may lose his or her good standing in the organization by suspension or expulsion or other disqualification for membership, after appropriate proceedings consistent with the provisions of the International Constitution, or by non-payment of dues as provided in Sections 117-118 of the International Constitution.

**Section 17.03** A member who loses his or her good standing status because of his or her failure to pay dues or other obligations as required by the International Constitution and these Bylaws, but who has not been expelled from membership, may reinstate his or her good standing for the purpose of attending Local Union meetings and voting at elections, by paying all delinquent dues and other financial obligations prior to such meeting and election as provided in Section 119 of the International Constitution. Expelled members may be reinstated only in accordance with Section 272 of the International Constitution.

**Section 17.04** Resignation from membership is governed by Section 121 of the International Constitution.

**Section 17.05** Members' Responsibility:

- (a) Every member by virtue of membership in this Local Union is obligated to adhere to and follow the terms of these Bylaws, the District Council Bylaws and the International Constitution with respect to the members' rights, duties, privileges and immunities conferred by them and by statute. Each member shall faithfully carry out such duties and obligations and shall not interfere with the rights of other members.
- (b) Every member authorizes the District Council to act as his or her exclusive bargaining representative with full and exclusive power to execute agreements with his or her employer governing terms and conditions of employment and to act for the member and have final authority in presenting, processing and adjusting any grievance, difficulty or dispute arising under any collective bargaining agreement or out of the member's employment with such employer in such manner as it deems within its discretion to be in the best interests of the District Council. The District Council and its officers, and agents may decline to process any such grievance, complaint, difficulty or dispute, if in their sole discretion and judgment, such grievance, complaint or dispute lacks merit or that such action would not be in the best interests of the District Council.
  - (i) Upon request, the District Council officer or Agent may provide in a writing, the reason as to why a grievance, complaint, difficulty, or dispute was declined for process. The request must be made within a reasonable time of such decline.
- (c) No member shall interfere with the elected officers or representatives of the International Union, the District Council or this Local Union in the performance of their duties. Each member shall when requested, render such assistance and support in the performance of such duties as may be required by them, provided that this does not interfere with their individual rights as members. Each member shall adhere to the terms and conditions of pertinent collective bargaining agreements and shall refrain from any conduct that would interfere with the International Union, District Council or Local Union's performance of its legal or contractual obligations.
- (d) Every member shall be required to assist the International Union, the District Council and this Local Union, as well as their officers and representatives, by engaging in picketing, hand billing, salting and other organizing activities and attending education and training, as directed by the International Union, the District Council or the Local Union officers. No charges shall be filed or processed against any member for his or her decision to accept

employment with an approved, targeted non-signatory employer for the purpose of organizing.

- (e) All new members of this Local Union shall attend a new member orientation class offered by the District Council within 90 days of being initiated.

## **Article XVIII. GENERAL RULES**

**Section 18.01** The Members of this Local Union will observe and follow all work rules and hiring hall dispatch procedures as provided for in the Collective Bargaining Agreement and/or District Council Bylaws.

**Section 18.02** It shall be the sole responsibility of each member, who is unemployed and wishes to make themselves available for work, to notify their Local Union of such and place their name on their Local Union's Out-of-Work List. The Local Union's Out-Of-Work List shall include the member's name, classification, current telephone number and the date the member placed his or her name on the List. It shall be the sole responsibility of each member, who wish to continue being available for dispatch and have their name remain on their Local Union's Out-of-Work List, to check in with their Local on the first (1st) working day of each month during normal business hours. Members who do not check in on the first (1st) working day of each month shall have their names removed from their Local Union's Out-of-Work List.

**Section 18.03** Members are strongly discouraged from using personal vehicles for transporting company materials or equipment of any kind. It is understood that members may utilize personal vehicles for incidental transportation of company materials in accordance with Article 20.3(c) of the Glaziers Master Labor Agreement. No member shall provide regular utilization of their personal vehicle for transporting company materials without being compensated for such utilization as arranged for between the member, the Union, and the company.

**Section 18.04** All members are prohibited from working in shops or on jobs when a strike has been called. This rule will not apply to shops that have signed an "Interim Agreement."

**Section 18.05** Any member transferring or lending his/her work card to anyone shall be fined, suspended, or expelled as the Trial Board may direct.

**Section 18.06** No member shall instruct any other craft in any kind of the work of our trade. It is not considered a violation of these Bylaws when members are required to work for contractors who employ members of another trade union.

**Section 18.07** All members shall retain their check stubs or pay receipts and shall produce them for inspection by the Business Manager/Secretary-Treasurer, Business Representatives, or the Local Union upon request to verify the receipt of correct wages and benefits.

**Section 18.08** A member, upon receiving his payroll check, shall examine gross amount paid and number of hours worked. If there appears to be a shortage in payment of wages earned, he or she shall notify his or her foreman immediately. If the foreman or employer fails to rectify the shortage, he or she shall notify the Business Representative within two (2) business days.

**Section 18.09** A member accepting short paychecks and waiting until termination from his or her employment to report such shortages to the Business Representative, or a member who changes their classification without first receiving authorization from the Union, will be recognized as willing to work below the negotiated wage scale and be subject to Trial in accordance with the provisions set forth in Article 20 of the District Council Bylaws.

**Section 18.10** Any member who wishes to voluntarily change classifications must first obtain a new dispatch at the different classification from the Union. He/she will remain in the new classification for the duration of the project that he/she changed classification for. Exceptions to this rule can be made on a case by case basis by the Business Manager/Secretary-Treasurer.

**Section 18.11** Upon completion of payment of the Administrative Processing Fee, a new member shall have no more than three (3) months to attend the next regular union meeting and be sworn into membership.

**Section 18.12** Apprentices:

- (a) All Glazing Apprentices shall come under the direct control of the Joint Advisory Training Committee as per Article 13.2 of the Collective Bargaining Agreement.
- (b) Regulations concerning the training period of Apprenticeship Indenture, wage and all other conditions shall be subject to the standards ratified, adopted and registered with the Nevada State Apprenticeship Council; both with the State of Nevada and the U.S. Department of Labor.

**Section 18.13** Foremen/Superintendents:

- (a) All members in charge of work must see that all overtime, high pay time and expenses are properly turned into the employer and evidence of same shall be provided to the employees upon request. It is the duty and responsibility of the member to advise the union in writing of the failure of an employer to adhere to the terms and conditions of the Collective Bargaining Agreement.
- (b) Members in charge of work will not ask any member of this Local Union to engage in any act in violation of these Bylaws or any Labor Agreement that the Local Union is signatory to. He or she shall not drive, rush, intimidate, discriminate, or use foul language toward any member; nor will he or she become signatory to any false or misleading statement regarding a member which may lead to that member's wrongful dismissal or termination from employment.
- (c) Should any member in charge of work be found guilty of a violation of the above by the District Council Trial Board, a penalty of no less than \$100.00 shall be assessed.
- (d) The Foreman shall keep a daily work record for each member under his or her supervision. This shall include regular, overtime and off-shift hours worked and the job location. This record shall be made available to the Business Manager/Secretary-Treasurer or his/her designee upon request.

**Section 18.14** Stewards:

- (a) Stewards are not officers of the Local Union. They shall be selected and shall have such

duties as the Business Manager/Secretary Treasurer may direct pursuant to Section 141(g) of the International Constitution and be in accordance with and as provided in the negotiated working agreement. Stewards will be required to attend a stewards training program as determined by the Business Manager/Secretary-Treasurer. The Business Manager/Secretary-Treasurer will establish a "Steward's Report" for each job site and/or shop.

- (b) Stewards shall not be permitted to receive, handle, or disburse any funds on behalf of the District Council.
- (c) Superintendents, General Foremen, Foremen, or Apprentices shall not be eligible for the position of Steward.
- (d) Duties of Stewards shall be:
  - (i) To have a copy of the IUPAT Constitution, current Bylaws, and the Master Agreement with them at all times.
  - (ii) To see that Union membership is encouraged and all workmen at their respective shops or jobs have paid up receipts or valid working cards of their Local Union.
  - (iii) To report any encroachment upon the jurisdiction of this Local Union.
  - (iv) To report any violation of our Bylaws or Agreements.
  - (v) To perform such duties as may be assigned to them.
  - (vi) To complete and sign the weekly Steward's report provided for by the Local Union. Said report shall indicate the correct amount of hours worked and the condition of each workman's standing with the Local Union. Failure to turn in the aforementioned report may be cause for disqualification.
  - (vii) It shall be the responsibility of the Steward to see that any member who is hurt on the Job/Shop be provided medical treatment immediately.
  - (viii) In the event there is a violation(s) on the job site of any State, Federal, or Local safety regulation, the Steward shall immediately notify the Business Manager.

## **Article XIX. CHARGES AND TRIALS**

**Section 19.01** All charges preferred by members of this Local Union shall be referred to the District Council Trial Board for disposition and shall be processed in accordance with the International Constitution.

## **Article XX. EXHAUSTION OF REMEDIES**

**Section 20.01** No member or officer shall resort to any court or agency until all forms of relief and avenues of appeal, as provided by the International Constitution, have been exhausted, unless otherwise provided by statutory law.

## **Article XXI. PROPERTY**

**Section 21.01** The funds and property of the Local Union shall be governed by Sections 179-181 of the International Constitution.

**Section 21.02** No property of the Local Union, and no property in the possession, custody or control of this Local Union or any of its officers or employees, and no property held in trust, express or implied, which was created or established by this Local Union and whose primary purpose is to provide benefit for the members of the Local Union or their beneficiaries, shall be given, contributed or donated, either directly or indirectly, to aid or assist, or be expended in behalf of, any seceding, dual or antagonistic labor organization, nor to any Local Union which is in violation of the International Constitution.

## **Article XXII. AGENCY**

Neither this Local Union, nor any of its officers or employees, has any power to make any representation, contract, or agreement, nor to incur any liability, which shall be binding upon the International Union without the written consent of the General President or his designee. Neither this Local Union, nor any of its officers or employees has been authorized or empowered to act as an agent of the International Union and shall not be deemed to be an agent of the International Union unless expressly authorized in writing by the General President or his designee to act in that capacity.

## **Article XXIII. AMENDMENTS**

**Section 23.01** Any amendment to these Bylaws shall be done in accordance with the procedure set forth in Section 169 of the International Constitution.

## **Article XXIV. STANDING RULES FOR UNION MEETINGS**

**Section 24.01** Rules for the conduct of Local Union meetings are contained in the “Order of Business for Local Unions” and in “Parliamentary Rules and Ritual” set forth in the International Constitution.

## **Article XXV. INTERNATIONAL UNION CONSTITUTION**

**Section 25.01** The Local Union acknowledges that the International Constitution supersedes any provisions of these Bylaws which are inconsistent with the Constitution. The Local Union further acknowledges that the Bylaws of the District Council shall govern and supersede these Bylaws to the extent that any provisions set forth herein are inconsistent with such Bylaws.

## **Article XXVI. SAVINGS CLAUSE**

**Section 26.01** The provisions of these Bylaws relating to the payment of dues, assessments, fines or penalties, shall not be construed as incorporating into any union-security contract those requirements for good standing membership which may be in violation of applicable law, nor shall they be construed as requiring any employer to violate any applicable law. However, all financial obligations imposed by or under the International Constitution, the District Council Bylaws and these Local Union Bylaws (and in conformity therewith) shall be legal obligations of the members upon whom imposed, and enforceable in a court of law.

**Section 26.02** If any provision of these Bylaws shall be declared invalid or inoperative, by a competent authority of the executive, judicial or administrative branch of the federal or state government, the Local Union Executive Board, subject to approval of the Local Union, shall have the authority to suspend the operation of such provisions during the period of its invalidity and to substitute in its place and stead a provision which will meet the objections to its validity and which will be in accord with the intent and purpose of the invalid provision. If any article or section of these Bylaws should be held invalid by operation of law or by any tribunal of competent jurisdiction, the remainder of these Bylaws or the application of such article or section to persons or circumstances other than those as to which it has been held invalid, shall not be affected thereby.